

Nichole Procopenko, MA

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EXPERIENCE

Smithsonian Folklife Festival— *Program Curator, Social Power of Music*

AUGUST 2018 - CURRENT

- Working as co-curator to develop festival programming representing music communities in Washington, DC.
- Building partnerships and engaging community to develop festival programming.
- Maintaining relationships with a variety of producers, artists, booking agents and community members.
- Creating and managing multi-million dollar festival budget.
- Collaborating with technical director to develop festival site-plan
- Ascertained grants for special projects.
- Developing interactive digital material integrating research.
- Working collaboratively across departments: design, technical, operations, curatorial and audio documentation.
- Production of events on and off the National Mall.
- Advancing all technical details and writing production contracts.

Smithsonian Folklife Festival— *Program/Production Coordinator*

2017-2018

- Managed daily needs of up to 10 simultaneously operating venues.
- Worked with curatorial staff to ensure curatorial needs were met.
- Provided on-site logistical support and served as main point of contact for all artists and production staff.
- Advanced technical details for over 500 national and international artists for a two week period.
- Ordered backline, created accurate stage plots, and communicated production schedules to stage staff.
- Advised on festival site-plan and designed venue interiors.
- Chose design elements and photographs for signs and interpretive text.
- Wrote festival schedule for all program venues and adapted to daily changes.
- Arranged artist hospitality.
- Coordinated with technical director, operations manager, and all festival staff to ensure smooth operations.
- Provided quick solutions in a high-pressure environment.
- Managed interns and volunteers.
- Taken event medical trauma first responder training.

Dischord Records — *Processing Archivist*

JANUARY 2015 - CURRENT

- Processed, rehoused, and planned arrangement of mixed media collections, including..
- Created processing plan for over 15 linear feet of correspondence.
- Worked closely with Ian Mackaye to identify materials.
- Developed detailed inventories of materials.
- Digitized 30 years worth of ephemera and flyers.
- Processed and rehoused original art and album paste-ups.

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Smithsonian Center for Folklife and Cultural Heritage — *Records Manager/Archivist*

SEPTEMBER 2015 - APRIL 2018

- Applied record retention schedule to weed over 200 cubic feet of material.
- Updated inventories, locations, and arrangements according to DACS.
- Successfully reconciled all archival materials being stored offsite in three different locations.
- Coordinated moves of archival materials.
- Supervised interns in processing activities.
- Evaluated and coordinated re-housing of archival projects.
- Skilled in current digitization standards and photoshop.
- Advised on preservation issues for mixed media and audio collections.

Maryland State Arts Council: Maryland Traditions— *Processing Archivist*

DECEMBER 2014 - SEPTEMBER 2015

Smithsonian Center for Folklife and Cultural Heritage — *Archives Technician*

JANUARY 2014 - JUNE 2015

Smithsonian National Museum of the American Indian—*Digitization Technician*

FEBRUARY 2012 - SEPTEMBER 2013

Smithsonian Center for Folklife and Cultural Heritage— *Intern*

JANUARY 2010 - APRIL 2011

EDUCATION

George Mason University — *Graduate Certificate in Folklore, 2013*

California State University Long Beach— *Master of Arts: English, 2019*

California State University Long Beach— *Bachelor of Arts: English, 2018*

MEDIA

[Maximum Rockroll #402](#), Cover Story, November 2016

[She Shreds Magazine](#), Interview, February 2018

[Smithsonian Insider](#), Interview, June 2017

[Washingtonian](#), Interview-DC Music, June 2019

[DCIST](#), Interview-Folklife Festival, June 2019

ADDITIONAL PROJECTS

Henry Rollins/ 2.13.61, Archives consultant for personal collection of musician and actor Henry Rollins

Sonoma County Fires Community Map, creator.

Frame of Mind, photo editor.

Pete Seeger: The Smithsonian Folkways Collection, research.

Flash of the Spirit Festival, consultant.

National Endowment for the Arts/National Council on Traditional Arts, Logistics Manager

The Anthem/9:30 Club, production support for a 7k capacity venue.